



Private Education Retirement Annuity Association Fund (PERAA Fund)

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20 August 2024

TO : ALL PARTICIPATING INSTITUTIONS

SUBJECT : **SEARCH FOR 2025 THE OUTSTANDING PERAA MEMBERS (TOPM)**

PERAA's search for 2025 The Outstanding PERAA Members (TOPM) is now officially open. This Search was established to recognize teachers and non-academic personnel with outstanding qualities and contributions in their respective schools and communities.

We have four (4) categories:

Academic Head	Full-time permanent employees with management and leadership functions, with minimum of three (3) years in position, with license if applicable.
Administrative Head	Full-time permanent employees with administrative and coordinative functions, with minimum of three (3) years in position, with license if applicable.
Full-time Teacher	Full-time permanent teachers, instructors, and professors
Administrative Staff	Full-time administrative support staff or rank and file employees.

Cash prizes and plaques await the winners. On top of it all, TOPM winners gain national recognition and will be acknowledged by other prestigious Search for outstanding teachers. We will also provide for transportation, accommodation and per diem for the finalists and winners during the final screening and the awarding ceremonies.

The TOPM Search, now on its 32nd year, will continue to reward first time Institutions joining the search. One (1) Laptop will be raffled off for first time Participating Institutions whose nominee makes it as a finalist.

We, therefore, encourage you to nominate four (4) candidates, one (1) for each category. Enclosed is the **Acknowledgment Receipt** and we are hoping to receive this form back with your four (4) nominees not later than **November 29, 2024**.

We are also enclosing the Guidelines and Mechanics, Checklist of Requirements and Official Nomination Form. These forms may all be downloaded from our website at www.peraa.org. Deadline for submission of Official Nomination Forms and supporting documents will be on **February 28, 2025**.

The awarding ceremonies will be held on PERAA's 53rd Anniversary/Annual Meeting in 2025. Details to be announced at a later date.

Thank you very much for your continuing support of the TOPM search. We look forward in receiving your nominees.

Bernadette M. Nepomuceno
BERNADETTE M. NEPOMUCENO
President